

DropTicks AI Article

ChatGPT Tip: Create Reusable Prompt Templates

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Turn repeated work into templates you can reuse.

Article

Create Reusable Prompt Templates

Turn repeated work into templates you can reuse.

Best way to use it:

â€¢ Identify repeated inputs.

â€¢ Replace variable parts with placeholders.

â€¢ Add output rules and quality checks.

Copy-ready prompt:

Turn this workflow into a reusable prompt template with placeholders, required inputs, output format, and quality checklist: [workflow].

Quality check:

â€¢ Placeholders are clear.

â€¢ Inputs are complete.

â€¢ The template can be reused without explanation.

DropTicks note:

Use ChatGPT like a workstation, not a magic answer box. Give it the role, goal, input material, constraints, expected output format, and review criteria. The stronger your workflow, the better the result.

Related source links:

â€¢ <https://help.openai.com/en/collections/3742473-chatgpt>

â€¢ <https://help.openai.com/en/articles/6825453-chatgpt-release-notes>

â€¢ <https://openai.com/index/introducing-chatgpt-search/>

â€¢ <https://openai.com/index/introducing-deep-research/>

â€¢ <https://openai.com/index/introducing-canvas/>

Web link

<https://www.dropticks.com/articles/chatgpt-tip-create-reusable-prompt-templates>

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