

DropTicks AI Article

ChatGPT Tip: Create Personal Productivity Systems

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ChatGPT can help design repeatable routines.

Article

Create Personal Productivity Systems

ChatGPT can help design repeatable routines.

Best way to use it:

â€¢ Describe goals and constraints.

â€¢ Ask for simple system.

â€¢ Include review cadence.

Copy-ready prompt:

Design a weekly productivity system for [goals] under these constraints: [constraints].

Include routines, tools, review questions, and failure recovery.

Quality check:

â€¢ System is realistic.

â€¢ Review cadence exists.

â€¢ Recovery plan is included.

DropTicks note:

Use ChatGPT like a workstation, not a magic answer box. Give it the role, goal, input material, constraints, expected output format, and review criteria. The stronger your workflow, the better the result.

Related source links:

â€¢ <https://help.openai.com/en/collections/3742473-chatgpt>

â€¢ <https://help.openai.com/en/articles/6825453-chatgpt-release-notes>

â€¢ <https://openai.com/index/introducing-chatgpt-search/>

â€¢ <https://openai.com/index/introducing-deep-research/>

â€¢ <https://openai.com/index/introducing-canvas/>

Web link

<https://www.dropticks.com/articles/chatgpt-tip-create-personal-productivity-systems>

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